

AGENDA
Garfield County Public Library District Board of Trustees Meeting
Date: Thursday, August 3, 2023, 2:00 PM
Place: Parachute Branch Library

Board Mission Statement: The GCPLD Board supports the GCPLD mission, vision, and values through the following actions: Ensuring financial stability, investing in staff development, providing service advocacy, and promoting District library innovation.

I. CALL TO ORDER

- A. Roll Call
- B. Public Participation: 3 minutes per person
- C. Approval of the agenda

II. CONSENT AGENDA FOR APPROVAL

- A. Minutes of Library Board meeting July 6, 2023 (pp. 1-3)
- B. Claims for Board Approval: General Fund June 16 through July 15, 2023 (pp. 4-5);
Alpine Bank Credit Card Statement June (pp. 6-7)

III. ACTION ITEMS

- A.

IV. DISCUSSION ITEM

- A. Management Report, Jamie LaRue (pp 8-13)
- B. Finance Report, Kevin Hettler (pp. 14-21)
- C. Budget Committee update, John Mallonee
- D. Employee Handbook draft review, Jocelyn Durrance (distributed last month)
- E. Parachute Branch Library report, Amaranda Fregoso
- F. "Did You Know", Michelle Foster

Next Board Meeting September 7, 2023, 2 pm, Location: Carbondale Branch Library, 320 Sopris Ave.

Adjourn meeting.

This agenda is subject to change, including adding items up to 24 hours in advance or deleting items at any time. All times are approximate. If special accommodations are necessary per ADA, please call 970-625-4270 before the meeting.

Prepared by: Jamie LaRue, Executive Director

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT
RECORD OF PROCEEDINGS: BOARD OF TRUSTEES MEETING
Place: Glenwood Springs Branch Library
July 6, 2023

I. A. CALL TO ORDER

Adrian Rippy-Sheehy called the meeting to order at **2:00 pm**. Kim Owens conducted the roll call.

BOARD MEMBERS PRESENT:

Adrian Rippy-Sheehy
Michelle Foster
Jocelyn Durrance
John Mallonee via phone
Susan Use

PUBLIC PRESENT:

Trish O’Grady John Lepkowski
Nancy Talpers Mary Weidenbach
Miles Cook Lisa Olsen

BOARD MEMBERS EXCUSED:

Crystal Mariscal

GUESTS PRESENT:

Kim Seter of Seter & Vanderwall, via phone
Matthew Miller, CPA of McMahan and
Associates

BOARD MEMBERS UNEXCUSED:

Carolyn Tucker

STAFF PRESENT:

Jamie LaRue Kim Owens
Kevin Hettler Jon Medrano
Eileen Cummings Melissa Terry
James Larson Ana Gaytan
Darla Baumli Jen Callison
Jenn Cook Amy Krakow
Tracy Kallassy Amy Tonozzi
Nancy Barnes

PUBLIC COMMENT:

- i. Trish O’Grady – Sending in reconsideration form and plans on getting 500 signatures. Concerned book, “Prison School” and “Finder’s Series” can be accessed by children. Considers the books to be pornography. Wants books to be put in a space that children cannot access.
- ii. John Lepkowski – Wants books for adults to be put on the top shelf or where children cannot get access. Complimented on family value books being displayed in Silt. Says we are pushing porn in the library.
- iii. Miles Cook – Thanked board for the books on the shelf. Not the library’s job to parent kids.

I. APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Michelle Foster and seconded by Jocelyn Durrance - **Motion passed.**

II. CONSENT ITEMS FOR APPROVAL

- A. Minutes of Library Board meeting June 1, 2023 (pp. 1-3).
- B. Claims for Board Approval: General Fund May 16 through June 15, 2023 (pp. 4-5).
Alpine Bank Credit Card Statement May (pp. 6-7).
 - i. A motion to approve the agenda was made by Jocelyn Durrance, seconded by Susan Use – **Motion passed.**

III. ACTION ITEMS - NONE

- A. Matt Miller, McMahan and Associates, presentation of the 2022 financial statement audit.
Board vote on acceptance of the audit draft as presented, Kevin Hettler.
 - i. Library received a clean audit.
 - ii. Motion to accept audit draft as presented was made by Michelle Foster, seconded by Jocelyn Durrance – **Motion passed.**
- B. Appoint Board members to the 2024 Budget Committee, Adrian Rippey-Sheehy.
 - i. A motion was made to nominate John Mallonee by Michelle Foster, seconded by Susan Use – **Motion passed.**
- C. Code of Conduct policy revision, Nancy Barnes (pp. 8-12).
 - i. A motion was made to accept code of conduct revision by Susan Use, seconded by Jocelyn Durrance – **Motion passed.**

IV. DISCUSSION ITEMS

- A. Management Report, Jamie LaRue (pp 13-17).
 - i. Discussed emerging issues with ebooks at Marmot; Jamie elected to serve on Executive board.
 - ii. Record retention has been reported to the state.
 - iii. Working with City of Rifle to see where households have library cards and where they do not.
 - iv. County Commissioners planning on coming to August board meeting (revised to September).
- B. Finance Report, Kevin Hettler (pp. 18-25).
 - i. Explained fall ballot will have a measure showing residential limits will have their own cap.
 - ii. Sales tax is still 15% above last year.
- C. Employee Handbook draft review, Jocelyn Durrance (distributed last month).
 - i. Verbiage has been condensed and pronouns have been updated.
 - ii. Plan on having this as an action item in September.
- E. “Did You Know”, Susan Use.
 - i. Book, “The History of early Glenwood”. The largest archive as of 2015 is the historical museum, over 5,000 photographs. Old pamphlet – Gambling is conducted without fear of authorities, 15 saloons, hot springs, beautiful scenery, hunting, and fishing.

A motion to adjourn was made by Adrian Rippy-Sheehy. The meeting adjourned at **3:34 pm**.

NEXT MEETING

The next regular board meeting is on August 3, 2023, Location: Parachute Branch Library at 2:00 pm.

11:31 AM

07/17/23

Accrual Basis

Garfield County Public Library District

Claims for Board Approval

June 16 through July 15, 2023

Date	Num	Name	Memo	Amount
10010 · Alpine Bank- Gen(..7072)				
06/16/2023	wire	Storytime Pods Pty Ltd	LOTE Online for Kids annual sub...	(1,550.00)
06/19/2023	25712	Young Services	CA water bottle fill station	(4,750.00)
06/20/2023	Eft	Town of Silt	water / sewer	(173.85)
06/21/2023	Eft	Amazon .com	May Amazon payment	(6,031.86)
06/21/2023	Eft	CRA	6/16 retirement contributions	(7,115.72)
06/21/2023	Eft	CRA	6/16 retirement contributions	(3,766.97)
06/26/2023	Eft	Alpine Bank	May c.c. pmt	(9,191.85)
06/26/2023	Eft	CenturyLink	elevator/alarm telephone service	(425.70)
06/26/2023	Eft	City of Rifle	RI water/sewer	(188.33)
06/26/2023	Eft	Town of New Castle	water / sewer	(221.65)
06/26/2023	Eft	Xcel Energy	NC PA RI SI Electricity	(3,880.20)
06/30/2023	25683	A Clean Break, LLC	RI, SI, NC May cleaning	(6,700.00)
06/30/2023	25684	American Janitor LLC	PA cleaning	(1,096.00)
06/30/2023	25685	Anvil Points Upholstery & Carpet	RI carpets	(2,270.45)
06/30/2023	25686	Arreguin, Rodrigo	Live music performance	(300.00)
06/30/2023	25687	Aspen Dance Connection	Mr. Tap Performances	(6,615.00)
06/30/2023	25688	Autonomous Inc.	office chairs	(2,869.25)
06/30/2023	25689	Barnes, Nancy	Mileage Reimbursement	(159.82)
06/30/2023	25690	Cardiff Cleaning Service	GW CA cleaning	(4,422.00)
06/30/2023	25691	Citadel Security Group, LLC	GW security service	(2,939.10)
06/30/2023	25692	Demco	Displays, processing supplies	(4,264.27)
06/30/2023	25693	Dujka, Trena	Author Talk	(200.00)
06/30/2023	25694	Hisel, Emily	Mileage reimb	(35.37)
06/30/2023	25695	JanWay Company USA, Inc.	Adult Literacy swag	(1,060.00)
06/30/2023	25696	Kline, Stacy	Mileage & Exp reimb	(108.22)
06/30/2023	25697	Laughlin, Diana	SRP Kids Event- Yoga & Mindful...	(1,500.00)
06/30/2023	25698	Library Ideas LLC	Library materials	(1,020.72)
06/30/2023	25699	Marmot Library Network, Inc.	Q3 2023 IT support	(56,708.50)
06/30/2023	25700	Midwest Tape	Library materials	(2,512.85)
06/30/2023	25701	OverDrive	Library e-materials	(300.00)
06/30/2023	25702	Owens, Kim	HR conference travel reimb	(500.41)
06/30/2023	25703	Reliance Standard	July disability insurance	(1,034.28)
06/30/2023	25704	Roaring Fork Valley Early Learni...	Blue book bag days	(5,058.00)
06/30/2023	25705	Schneider, Michael	Pint Size Polkas performances	(2,100.00)
06/30/2023	25706	Sopris Sun	Ads	(900.00)
06/30/2023	25707	Tiger, Inc.	gas delivery	(885.17)
06/30/2023	25708	Tillotson, Elizabeth	Mileage reimb	(53.75)
06/30/2023	25709	Tsukamoto, Hiroya	Concert performances	(1,000.00)
06/30/2023	25710	Universal Mechanical Services, ...	RI HVAC Repairs	(1,014.12)
06/30/2023	25711	Walezka Rivers	deposit on staff event photo booth	(325.00)
06/30/2023	25713	Ingram Library Services	Library materials	(21,872.92)
06/30/2023	25714	Western Paper Distributors	Janitorial supplies	(479.09)
06/30/2023	Eft	Black Hills Energy	GW & CA Gas	(287.03)
06/30/2023	Eft	City of Glenwood Springs	GW Electricity	(803.82)
06/30/2023	Eft	Town of Carbondale	water / sewer	(98.92)
07/03/2023	Eft	Alpine Bank- CC	June merchant fees	(228.73)
07/03/2023	eft	CRA	6/30/23 retirement contributions	(6,801.80)
07/03/2023	Eft	CRA	6/30/23 retirement contributions	(3,627.30)
07/06/2023	eft	WEX Bank	June vehicle fuel / maintenance	(775.16)
07/07/2023	Eft	Verizon Wireless	Cell phones, hotspots, filtering se...	(8,331.30)
07/07/2023	25715	Huntington, Evelyn	6/30/23 manual payroll check	(461.44)
07/10/2023	Eft	Colorado Dept of Revenue-Sales...	2Q sales tax	(686.54)
07/10/2023	eft	Town of CA- Sales Tax	2Q sales tax	(111.07)
07/10/2023	eft	City of GL- Sales Tax	2Q sales tax	(101.98)
07/10/2023	Eft	City of RI-Sales Tax	2Q sales tax	(97.09)
07/15/2023	25716	625-Water(9283)	Ri Si staff water	(211.85)
07/15/2023	25717	All Around Property Maintenance...	CA PA landscaping services	(5,469.28)
07/15/2023	25718	AlwaysMountainTime LLC	radio ads	(2,850.00)
07/15/2023	25719	Aspen Science Center	Kids stem workshop	(1,170.00)
07/15/2023	25720	Cedar Networks	July broadband	(1,194.00)
07/15/2023	25721	Citadel Security Group, LLC	GW security	(4,423.20)
07/15/2023	25722	Colorado Mountain News Media	print ads	(1,785.01)
07/15/2023	25723	Cura HR, LLC	HR support/DiSC/goal planning	(2,075.00)
07/15/2023	25724	Demco	Easels	(2,023.06)
07/15/2023	25725	Early Childhood Network	GRT grant partner	(2,000.00)
07/15/2023	25726	EverGreen ZeroWaste	CA compost service	(65.00)
07/15/2023	25727	Hettler, Kevin	mileage reimb	(74.67)

11:31 AM

07/17/23

Accrual Basis

Garfield County Public Library District

Claims for Board Approval

June 16 through July 15, 2023

Date	Num	Name	Memo	Amount
07/15/2023	25728	Hinge Architects, Ltd.	SI awning plans	(1,724.97)
07/15/2023	25729	Holton, Jennifer	Tai chi instruction	(550.00)
07/15/2023	25730	ImageNet Consulting - fka De La...	Copier lease	(1,161.66)
07/15/2023	25731	ImageNet Consulting LLC	Copier copies	(1,220.00)
07/15/2023	25732	Ingraham, Ildiko	CA sound immersion event	(300.00)
07/15/2023	25733	Ingram Library Services	Library materials	(852.83)
07/15/2023	25734	Jean's Printing	SRC & business cards	(868.87)
07/15/2023	25735	Latin American Book Source, Inc.	Latin American Books	(1,383.35)
07/15/2023	25736	Marmot Library Network, Inc.	Public computer replacements	(23,965.25)
07/15/2023	25737	Matthews, Jennifer	coloring pages	(430.00)
07/15/2023	25738	Mezcla Socials Dance	Latin dance workshops	(830.00)
07/15/2023	25739	Midwest Tape	Hoopla and library materials	(7,984.88)
07/15/2023	25740	Mountain Pest Control, Inc.	June spraying	(307.00)
07/15/2023	25741	Mountain Waste & Recycling	SI GW trash/recycling	(184.28)
07/15/2023	25742	OCLC	Annual cataloging service	(3,618.77)
07/15/2023	25743	S.T.E.A.M. Junction LLC	Kids night out - CA RI	(2,250.00)
07/15/2023	25744	Sandate, Mateo	Ukulele sessions CA	(900.00)
07/15/2023	25745	Seter & Vander Wall, P.C.	Legal Services	(2,819.00)
07/15/2023	25746	Spectra, LLC	Addl port switches for security ca...	(3,414.57)
07/15/2023	25747	The Library Store	2 Book Trucks Ri	(1,339.50)
07/15/2023	25748	Town of Parachute	water / sewer / trash	(729.49)
07/15/2023	25749	Transparent Information Service...	Background Checks	(407.55)
07/15/2023	25750	Unique Management Services, I...	June Collections service	(109.45)
07/15/2023	25751	Vail, Sarah	Mileage reimb	(155.89)
07/15/2023	25752	Wall to Wall Drywall, Inc.	CA exterior drywall repair work	(4,892.00)
07/15/2023	25753	Waste Management	CA RI NC Trash/recycling	(374.64)
07/15/2023	25754	Willis Towers/CEBT	Aug health insurance	(31,581.17)
07/15/2023	25755	Tiger, Inc.	gas delivery	(328.10)
07/15/2023	Eft	Town of Silt	water / sewer	(173.85)
07/15/2023	Eft	Garfield County Public Library F...	book sales / donations	(1,415.57)
Total 10010 · Alpine Bank- Gen(..7072)				(309,626.31)
TOTAL				(309,626.31)

11:27 AM

07/17/23

Garfield County Public Library District

Reconciliation Detail

20510 · Alpine Bank Purchase Card, Period Ending 06/30/2023

Type	Date	Num	Memo	Clr	Amount	Balance
Beginning Balance						9,191.85
Cleared Transactions						
Charges and Cash Advances - 123 items						
Credit Card Charge	06/01/2023	SSTokyoT	subscription	X	(276.00)	(276.00)
Credit Card Charge	06/01/2023	CAWhiteRive	SRC gift certificates	X	(200.00)	(476.00)
Credit Card Charge	06/01/2023	SIWM	SRP program supplies	X	(84.89)	(560.89)
Credit Card Charge	06/01/2023	SIUsps	ill and stamps	X	(66.05)	(626.94)
Credit Card Charge	06/01/2023	CAWM	SRC kickoff party popsicles	X	(50.66)	(677.60)
Credit Card Charge	06/01/2023	NCnccoffee	SRP gift certificates	X	(50.00)	(727.60)
Credit Card Charge	06/01/2023	NCWm	SRP kickoff supplies	X	(44.29)	(771.89)
Credit Card Charge	06/01/2023	RIWM	RI SRP Kick Off Arts & Crafts	X	(39.58)	(811.47)
Credit Card Charge	06/01/2023	RIDollarTre	RI Storage Tubs	X	(30.00)	(841.47)
Credit Card Charge	06/01/2023	CACM	board meeting refreshments	X	(29.53)	(871.00)
Credit Card Charge	06/01/2023	CACM	CLab refreshments	X	(25.96)	(896.96)
Credit Card Charge	06/01/2023	PA2Wm	SRC kickoff popsicles	X	(17.64)	(914.60)
Credit Card Charge	06/01/2023	RI USPS	RI ILL Postage	X	(6.45)	(921.05)
Credit Card Charge	06/02/2023	SSQuill	copy paper 4 locations	X	(299.93)	(1,220.98)
Credit Card Charge	06/02/2023	GWWMCM	SRC kickoff supplies	X	(51.81)	(1,272.79)
Credit Card Charge	06/02/2023	SS2Hong	ED w/BM lunch	X	(39.08)	(1,311.87)
Credit Card Charge	06/02/2023	SSCM	board meeting refreshments	X	(28.59)	(1,340.46)
Credit Card Charge	06/02/2023	SSWm	SRC popsicles	X	(18.00)	(1,358.46)
Credit Card Charge	06/02/2023	RICM	RI SRP Kick Off Balloons	X	(8.26)	(1,366.72)
Credit Card Charge	06/02/2023	SSAmazon	RIKahoot Trivia supplies	X	(7.99)	(1,374.71)
Credit Card Charge	06/02/2023	CACM	staff bday celebration	X	(4.49)	(1,379.20)
Credit Card Charge	06/05/2023	GWChamber	SRC gift certificates	X	(206.00)	(1,585.20)
Credit Card Charge	06/05/2023	RIKahoot	RI Craft Circle Supplies	X	(140.25)	(1,725.45)
Credit Card Charge	06/05/2023	GWUsps	ill postage and postage due	X	(32.50)	(1,757.95)
Credit Card Charge	06/05/2023	NCUsps	monthly ill postage	X	(31.72)	(1,789.67)
Credit Card Charge	06/05/2023	FTWM	FT Windshield Washer Fluid	X	(15.48)	(1,805.15)
Credit Card Charge	06/05/2023	FTValleyLum	FT Plunger & Liquid Nails	X	(15.18)	(1,820.33)
Credit Card Charge	06/05/2023	PA2Usps	ill postage	X	(4.13)	(1,824.46)
Credit Card Charge	06/06/2023	SSComfortIn	SRC presenter lodging	X	(240.00)	(2,064.46)
Credit Card Charge	06/06/2023	FTLowes	FT String Trimmer NC	X	(199.00)	(2,263.46)
Credit Card Charge	06/06/2023	SSLaborLaw	labor law posters	X	(77.94)	(2,341.40)
Credit Card Charge	06/06/2023	NCDrifters	SRP gift certificates	X	(49.96)	(2,391.36)
Credit Card Charge	06/06/2023	CADollarTr	Storytime supplies	X	(22.50)	(2,413.86)
Credit Card Charge	06/07/2023	CAcricut	cricut subscription	X	(10.61)	(2,424.47)
Credit Card Charge	06/08/2023	NCWM	Spark and breakroom supplies	X	(96.70)	(2,521.17)
Credit Card Charge	06/08/2023	SIWMLilCaes	Loteria night supplies	X	(35.09)	(2,556.26)
Credit Card Charge	06/08/2023	FTWM	FT Gutter Patch PA	X	(23.70)	(2,579.96)
Credit Card Charge	06/09/2023	SSLaQuinta	GW Branch manager candidate lodging	X	(323.00)	(2,902.96)
Credit Card Charge	06/09/2023	SS2WineClnn	Lodging for marmot council meeting	X	(155.00)	(3,057.96)
Credit Card Charge	06/09/2023	FTLock&Safe	FT Replacement Keys for RI	X	(144.00)	(3,201.96)
Credit Card Charge	06/09/2023	SSIsectL	Monday madness event	X	(94.95)	(3,296.91)
Credit Card Charge	06/09/2023	RIBrickhous	RI Staff Lunch	X	(77.75)	(3,374.66)
Credit Card Charge	06/09/2023	RI WM	RI Pride Display Supplies	X	(18.58)	(3,393.24)
Credit Card Charge	06/09/2023	SIWM	DVD cleaner; crafty saturday supplies	X	(16.97)	(3,410.21)
Credit Card Charge	06/11/2023	SSAdobe	adobe stock	X	(29.99)	(3,440.20)
Credit Card Charge	06/11/2023	SSAdobe	Adobe creative cloud	X	(29.99)	(3,470.19)
Credit Card Charge	06/12/2023	SS2CAL	Calcon registration	X	(278.00)	(3,748.19)
Credit Card Charge	06/12/2023	SSQuill	copy paper	X	(47.99)	(3,796.18)
Credit Card Charge	06/12/2023	NCCM	Screenagers movie refreshments	X	(41.71)	(3,837.89)
Credit Card Charge	06/12/2023	SIDollarG	Potting soil/seeds for patio containers	X	(21.75)	(3,859.64)
Credit Card Charge	06/12/2023	SIDollarG	SRP supplies	X	(9.50)	(3,869.14)
Credit Card Charge	06/12/2023	RIUSPS	RI ILL Postage	X	(6.94)	(3,876.08)
Credit Card Charge	06/13/2023	SSAmerBu	button making supplies	X	(57.85)	(3,933.93)
Credit Card Charge	06/13/2023	RIThaiChili	RI SRP Adult Drawing- Gift Certificate	X	(50.00)	(3,983.93)
Credit Card Charge	06/13/2023	RIBrickhous	RI SRP Adult Drawing- Gift Certificate	X	(50.00)	(4,033.93)
Credit Card Charge	06/13/2023	RINachos	RI SRP Adult Drawing- Gift Certificate	X	(50.00)	(4,083.93)
Credit Card Charge	06/13/2023	RIWhistlePi	RI Coffee for Rifle PD Cup w/ a Pup Program	X	(44.60)	(4,128.53)
Credit Card Charge	06/13/2023	PACoffeesh	SRC gift certificate	X	(20.00)	(4,148.53)
Credit Card Charge	06/13/2023	PAKabloom	SRC gift certificate	X	(20.00)	(4,168.53)
Credit Card Charge	06/13/2023	PAFamilyDol	Western Colo book club refreshments	X	(4.50)	(4,173.03)
Credit Card Charge	06/14/2023	GWARSL	ARSL conference	X	(345.00)	(4,518.03)
Credit Card Charge	06/14/2023	CACM	ReelRock refreshments	X	(114.63)	(4,632.66)
Credit Card Charge	06/14/2023	SIWM	PSN card for teen program	X	(70.00)	(4,702.66)
Credit Card Charge	06/14/2023	SIUsps	ill postage and stamps	X	(25.24)	(4,727.90)
Credit Card Charge	06/14/2023	CAUsps	monthly ill postage	X	(22.98)	(4,750.88)
Credit Card Charge	06/15/2023	MMWM	Powerstrips for self checks; PA lobby tv; faste...	X	(385.70)	(5,136.58)
Credit Card Charge	06/15/2023	SSUsps	6 rolls of stamps	X	(378.00)	(5,514.58)
Credit Card Charge	06/15/2023	RIAssociat	RI 2023 ARSL Conference	X	(345.00)	(5,859.58)
Credit Card Charge	06/15/2023	RICM	RI Staff Meeting	X	(70.59)	(5,930.17)
Credit Card Charge	06/15/2023	FTWM	FT Painting Supplies	X	(53.18)	(5,983.35)
Credit Card Charge	06/15/2023	RI Associat	RI ARSL Membership	X	(50.00)	(6,033.35)
Credit Card Charge	06/15/2023	SIWMDG	Spanish storytime craft;staff supplies	X	(13.35)	(6,046.70)
Credit Card Charge	06/16/2023	NCSkillpath	Communication training	X	(298.00)	(6,344.70)
Credit Card Charge	06/16/2023	SIDollarG	"The Public" viewing refreshments	X	(152.65)	(6,497.35)
Credit Card Charge	06/16/2023	NCALA	Membership	X	(78.00)	(6,575.35)

11:27 AM

07/17/23

Garfield County Public Library District

Reconciliation Detail

20510 · Alpine Bank Purchase Card, Period Ending 06/30/2023

Type	Date	Num	Memo	Clr	Amount	Balance
Credit Card Charge	06/16/2023	RIWM	RI Art Art in the Stacks Materials	X	(30.50)	(6,605.85)
Credit Card Charge	06/16/2023	PAUsps	iLL postage	X	(3.47)	(6,609.32)
Credit Card Charge	06/19/2023	SSRobly	Robly platform	X	(52.50)	(6,661.82)
Credit Card Charge	06/19/2023	PAClarks	Monday madness gaming refreshments	X	(38.55)	(6,700.37)
Credit Card Charge	06/19/2023	CACMDollar	Creator club supplies/staff morale	X	(11.73)	(6,712.10)
Credit Card Charge	06/20/2023	SSLibraryW	Library works training	X	(100.00)	(6,812.10)
Credit Card Charge	06/20/2023	NCCM	Adult concert and staff bday supplies	X	(50.93)	(6,863.03)
Credit Card Charge	06/20/2023	SSAdobe	Adobe creative cloud	X	(29.99)	(6,893.02)
Credit Card Charge	06/20/2023	RIUSPS	RI ILL Postage	X	(11.73)	(6,904.75)
Credit Card Charge	06/20/2023	PAusps	iLL postage	X	(3.65)	(6,908.40)
Credit Card Charge	06/20/2023	SIDollarG	Salida circus supplies	X	(3.65)	(6,912.05)
Credit Card Charge	06/21/2023	SSAicpa	Aicpa membership renewal	X	(340.00)	(7,252.05)
Credit Card Charge	06/21/2023	FTBigJohns	FT Rolling Toolbox	X	(174.98)	(7,427.03)
Credit Card Charge	06/21/2023	NCWM	Spark;teen art;pokemon refreshments	X	(71.57)	(7,498.60)
Credit Card Charge	06/21/2023	FTWM	FT Plumbing Materials	X	(61.69)	(7,560.29)
Credit Card Charge	06/21/2023	PADunkin	Staff meeting refreshments	X	(18.62)	(7,578.91)
Credit Card Charge	06/21/2023	PAFamilyDol	Storytime/teen game competition supplies	X	(14.20)	(7,593.11)
Credit Card Charge	06/22/2023	SSComfortl	SRP presenter lodging	X	(170.00)	(7,763.11)
Credit Card Charge	06/22/2023	SSGlenVaud	Appreciation gift certificate	X	(75.00)	(7,838.11)
Credit Card Charge	06/22/2023	CACM	SRC Presenter refreshments	X	(37.57)	(7,875.68)
Credit Card Charge	06/22/2023	FTValleyLum	FT Casters NC	X	(17.98)	(7,893.66)
Credit Card Charge	06/22/2023	FT WM	FT Spray Paint NC	X	(11.96)	(7,905.62)
Credit Card Charge	06/23/2023	SSTransform	Transform HR conference registration	X	(995.00)	(8,900.62)
Credit Card Charge	06/23/2023	SSAdobe	HR Adobe pro license	X	(23.99)	(8,924.61)
Credit Card Charge	06/23/2023	SSMasters	Temporary fax line	X	(16.16)	(8,940.77)
Credit Card Charge	06/24/2023	SIWM	Crafty saturday supplies	X	(24.68)	(8,965.45)
Credit Card Charge	06/25/2023	PA2Perdiem	ALA conference perdiem	X	(133.27)	(9,098.72)
Credit Card Charge	06/26/2023	SS3Perdiem	ALA conference perdiem	X	(202.85)	(9,301.57)
Credit Card Charge	06/26/2023	RIWM	RI Disc cleaner, Plates for Kids Crafts	X	(55.48)	(9,357.05)
Credit Card Charge	06/26/2023	CAWM	Creator club supplies	X	(27.76)	(9,384.81)
Credit Card Charge	06/27/2023	SS3Hyatt	ALA conference lodging	X	(912.15)	(10,296.96)
Credit Card Charge	06/27/2023	SSHytt	ALA conference lodging	X	(304.05)	(10,601.01)
Credit Card Charge	06/27/2023	NCCM	NC Conversations refreshments	X	(74.60)	(10,675.61)
Credit Card Charge	06/27/2023	PA2AmerAir	baggage fees	X	(60.00)	(10,735.61)
Credit Card Charge	06/27/2023	SS3AmerAir	baggage fees	X	(60.00)	(10,795.61)
Credit Card Charge	06/27/2023	SSAGNC	Economic development summit	X	(55.20)	(10,850.81)
Credit Card Charge	06/27/2023	SIDollarG	Crafty saturday wood planks	X	(5.50)	(10,856.31)
Credit Card Charge	06/28/2023	SSAuntFlo	PA CA dispenser supplies	X	(600.00)	(11,456.31)
Credit Card Charge	06/28/2023	RIUSPS	RI ILL Postage	X	(12.35)	(11,468.66)
Credit Card Charge	06/29/2023	PA2Hyatt	ALA conference lodging	X	(912.15)	(12,380.81)
Credit Card Charge	06/29/2023	SSHytt	ALA conference lodging	X	(304.05)	(12,684.86)
Credit Card Charge	06/29/2023	NCWM	SRP ice cream social	X	(75.75)	(12,760.61)
Credit Card Charge	06/29/2023	SSCgfoa	Cgfoa membership renewal	X	(65.00)	(12,825.61)
Credit Card Charge	06/29/2023	SIOrderUp	Staff meeting	X	(26.69)	(12,852.30)
Credit Card Charge	06/29/2023	RIWhistlePi	RI SRP Prize Drawing	X	(25.00)	(12,877.30)
Credit Card Charge	06/29/2023	RIWhistlePi	RI SRP Prize Drawing	X	(25.00)	(12,902.30)
Credit Card Charge	06/29/2023	RI2Perdiem	comicon perdiem	X	(10.50)	(12,912.80)
Credit Card Charge	06/29/2023	SIUsps	ill postage	X	(3.47)	(12,916.27)
Total Charges and Cash Advances					(12,916.27)	(12,916.27)
Payments and Credits - 3 items						
Credit Card Credit	06/01/2023	CAknitpicks	credit for sales taxes paid	X	2.80	2.80
Credit Card Credit	06/01/2023	MMAce	maint supplies return	X	40.68	43.48
Check	06/26/2023	Eft	May c.c. pmt	X	9,191.85	9,235.33
Total Cleared Transactions					(3,680.94)	(3,680.94)
Cleared Balance					3,680.94	12,872.79
Register Balance as of 06/30/2023					3,680.94	12,872.79
New Transactions						
Payments and Credits - 1 item						
Check	07/27/2023	Eft	June c.c. pmt		12,872.79	12,872.79
Total New Transactions					12,872.79	12,872.79
Ending Balance					(9,191.85)	0.00

Management Report, July 2023

Jamie LaRue, Executive Director

AI at the library?

Artificial Intelligence has been in the news a lot lately. Many people use Siri on Apple phones or Google Assistant on Android phones. Others have delved into ChatGPT (a Google product) or Microsoft's Bing version. It isn't surprising that a vendor would offer a library-oriented version.

When Jenn and I took a look at a product called **librari**, we were impressed. The user can ask natural language questions and get almost-instant and coherent answers. There are "channels" where another 100 topics can be explored (American history, immigration, etc.). In addition, there are "2.3 million human-designed and tested research questions."

Jenn suggested that the tool might allow us to offer a service that is cost-prohibitive right now: a 24/7 public reference desk. I pitched the product five questions of the sort that might hit a public library reference desk, ranging from the prosaic to the political to the potentially controversial. The answers are below.

We're expecting a new baby. What book should I read to my 3-year-old?

Congratulations on your growing family! Here are a few book suggestions that can help your 3-year-old understand and get excited about the new baby:

- 1. "I Am a Big Brother" or "I Am a Big Sister" by Caroline Jayne Church: These books help prepare your child for the new baby with charming illustrations and simple, reassuring text.*
- 2. "The New Baby" by Mercer Mayer: This Little Critter book is a classic that explains what to expect when a new baby comes home.*
- 3. "There's a House Inside My Mummy" by Giles Andreae: This book uses gentle humor and sweet illustrations to explain pregnancy to a young child.*
- 4. "Waiting for Baby" by Rachel Fuller: This book doesn't use a lot of words, allowing you to fill in with your own explanations. It's part of a series that also includes books about the new baby's arrival and the baby's first year.*
- 5. "What Baby Needs" by Dr. William Sears, Martha Sears, and Christie Watts Kelly: This book includes tips for parents as well as a simple story about welcoming a new baby into the family.*

Remember, it's also important to spend quality one-on-one time with your older children.

What's the difference between Chinese and Japanese cooking?

Chinese and Japanese cuisines, while both originating from East Asia, have distinct differences in terms of ingredients, cooking methods, and flavors.

1. Ingredients: Chinese cuisine uses a wide variety of ingredients due to the vastness of the country and its diverse regions. It includes a lot of meat, particularly pork, and vegetables. Japanese cuisine, on the other hand, relies heavily on seafood, rice, and vegetables. It also incorporates a lot of tofu and noodles.

2. Cooking Methods: Chinese cooking methods are diverse and include stir frying, deep frying, roasting, boiling, and steaming. Japanese cooking methods often involve grilling or simmering, and raw or lightly cooked dishes are also common, such as sushi and sashimi.

3. Flavors: Chinese food is known for its bold and diverse flavors, with dishes often being spicy, sweet, sour, or salty. Japanese food tends to be more subtle and emphasizes the natural flavors of the ingredients. It often uses delicate seasonings such as soy sauce, miso, and dashi.

4. Presentation: Both cuisines value presentation, but it is particularly important in Japanese cuisine, where food is often arranged in a way to reflect the seasons and to provide a balance of color, texture, and taste.

5. Rice: Both cuisines use rice, but Chinese cuisine often uses long grain rice, while Japanese cuisine uses short grain rice, which is stickier.

Remember, there's a lot of diversity within each cuisine due to regional variations, personal preferences, and other factors.

Is it true that the 2016 election was stolen?

No, it is not true. The 2016 U.S. Presidential Election was not stolen. Allegations of widespread voter fraud have been thoroughly investigated and debunked. The Department of Justice found no evidence to support these claims. The election was determined to be free and fair by multiple courts, state election officials, and the U.S. Department of Justice.

Has President Trump been criminally indicted?

As of my knowledge up to date, former President Donald Trump has not been criminally indicted. However, he is subject to various investigations and lawsuits, the outcomes of which are yet to be determined. Please check the most recent and reliable sources as this information might change.

Have any books been found obscene in the US?

Yes, there have been several books that were deemed obscene and subsequently banned or challenged in the United States. Some of these include:

- 1. "Ulysses" by James Joyce: The book was banned in the U.S until 1933 due to its explicit content.*
- 2. "Lady Chatterley's Lover" by D.H. Lawrence: This novel was banned for obscenity in the U.S until 1959.*
- 3. "Tropic of Cancer" by Henry Miller: The book was initially banned for its explicit sexual content but was later allowed publication after a Supreme Court ruling in 1964.*

4. *"Howl and Other Poems" by Allen Ginsberg: The book faced an obscenity trial in 1957 due to its raw language and themes, but it was ultimately not banned.*

5. *"Naked Lunch" by William S. Burroughs: This novel faced numerous legal challenges due to its graphic depictions of drug use and sex, but it was eventually allowed publication.*

6. *"Fanny Hill" by John Cleland: One of the most prosecuted and banned books in history, it was considered obscene because of its sexually explicit scenes.*

It's important to note that what is considered 'obscene' can vary greatly depending on cultural norms and societal standards at any given time.

AI, trained on datasets of language pulled from the Internet, sometimes makes mistakes, which the literature refers to as "hallucinations." But then, people make mistakes, too. Other concerns: the tool rarely cites its sources and doesn't seem to know much about anything that happened since 2021. In combination, these defects may compromise librari's utility.

But I also found another use. I asked why some libraries use self-check. The answers formed a pretty good first draft for a library newsletter. While I had to spend some time editing the draft, it was faster than writing it from scratch. Kevin has also been investigating how AI is used in financial services.

I directed Jenn to purchase this new tool and have some ideas for engaging the community in helping us assess its value in a library setting. For instance, we might put together a volunteer advisory committee to put librari through its paces, then report on our findings in public meetings. In this way, we can be both technology leaders and conveners of public discussion about what may be a very significant trend.

[Rifle patron data project](#)

Jenn and I did another experiment. First, she made a file (absent names and phone numbers, but aggregating library cards for the same address) of all the addresses with an active library card in the Rifle zip code area. I then contacted the City of Rifle's Geographic Information System staff to plot those against all known addresses. Our file included about 4500 addresses. A little over 10,000 people currently reside in Rifle.

Very quickly, Rifle staff returned an online map. While I won't make publicly available a list of library patron addresses, I could demonstrate the map at a board meeting. From a management perspective, it helps us track how well we're doing in "market penetration"—which subdivisions know about the library, and which don't. I hope to work with James this fall on a library card registration drive.

[Staff Day, community interviews](#)

Our Fall Staff Day will happen at Morgridge Commons on Tuesday, September 19. Board members will be getting email invitations for this, but I wanted to highlight the key focus of the morning: preparation for our fall initiative of **community interviews**. We'll share a little demographic information, talk about the state of the district, describe what the interview process will involve, give people a chance to practice the interviews, and end with some brainstorming of "movers and shakers" in the community. It

would be useful for the board to be present, both to explain to the community why we're doing it and to tap board member knowledge about people we really ought to talk to.

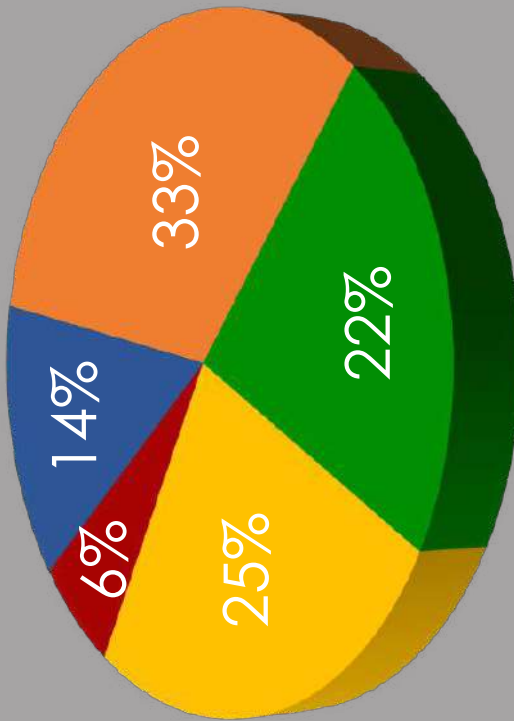
Colorado Valley Economic Development Partnership (CRVEDP.org)

I was invited to a recent meeting of this group, whose purpose is to seek economic development on a *regional* basis. Too often in the past, various towns in the valley have competed for new businesses, rather than cooperating for the common good. The new website has a compelling tagline: "better jobs closer to home." Rifle's Economic Council is providing some seed money for an exploratory committee: should this regional group get more organized, identify some key initiatives, and set up a membership structure? I believe the library should have a place at this table. I will keep the board apprised of our progress.

Censorship Survey in Gunnison

I received the results of a user survey in Gunnison addressing challenges to library materials. Nationally, about 71% of the public opposes library censorship. In Gunnison, the numbers are 79%--but note some of the differences by party affiliation. (Attachment: Censorship_Gunnison County Libraries Voter Opinion.)

Changing topics now. How much information have you seen, read, or heard regarding Gunnison County residents that advocate and support censoring and banning some books in our libraries?

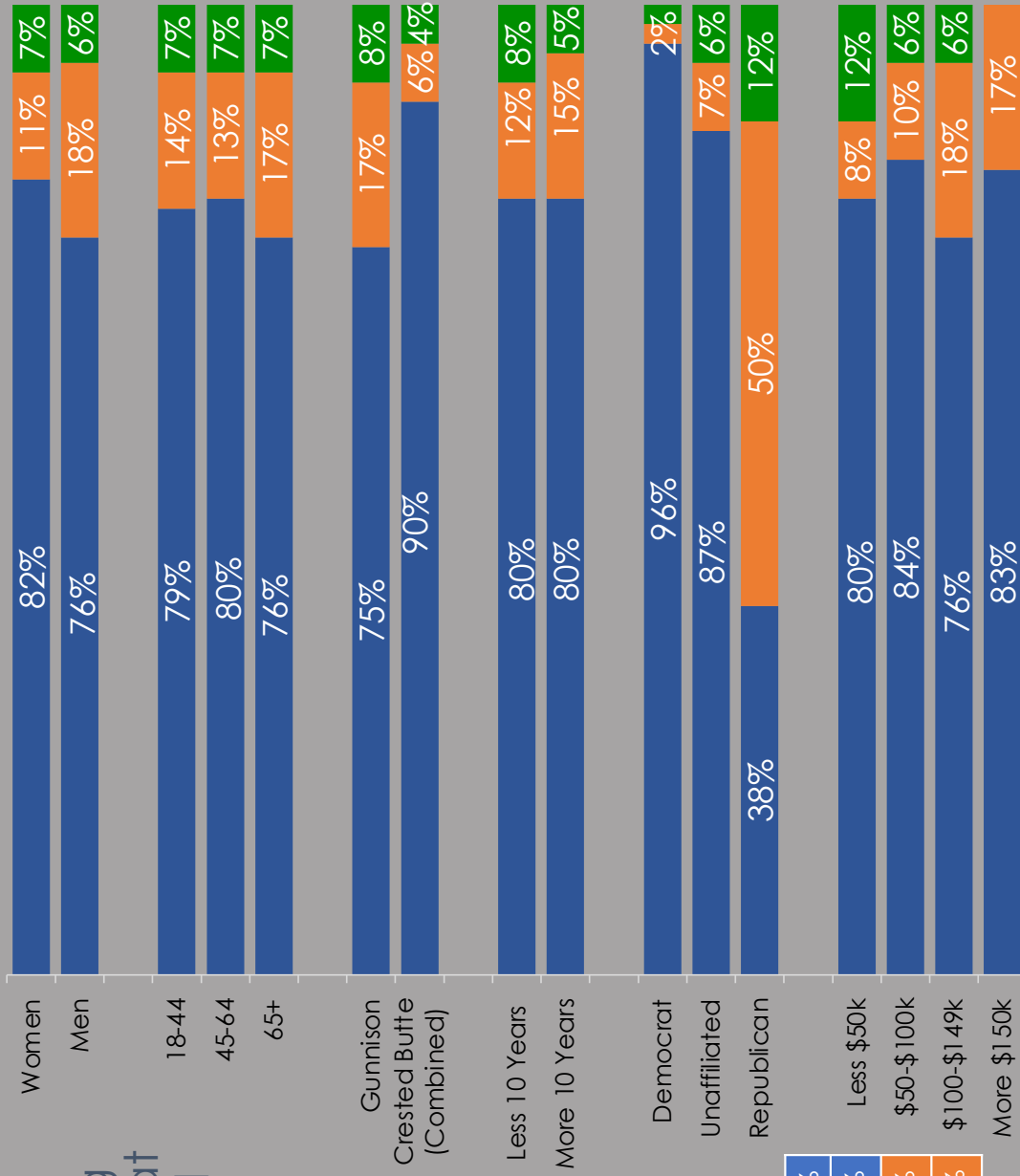
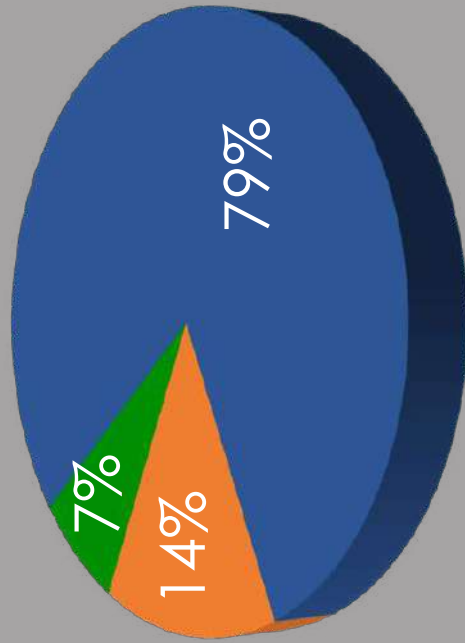


- A Lot of Information
- Some Information
- A Little Bit of Information
- No Information at All
- Unsure or No Opinion



- A Lot
- Some
- A Little Bit
- No Info at All
- Unsure

Do you support or oppose the libraries' commitment to providing library collections and activities that reflect the diversity of people and experiences in our community?



■ Total Support ■ Total Oppose ■ Unsure or No Opinion

Gunnison County Libraries Community Survey, June/July 2023, 423n, +/- 4.7% MoE



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Financial / Treasurer Report, June 2023

By Kevin Hettler, Chief Financial Officer

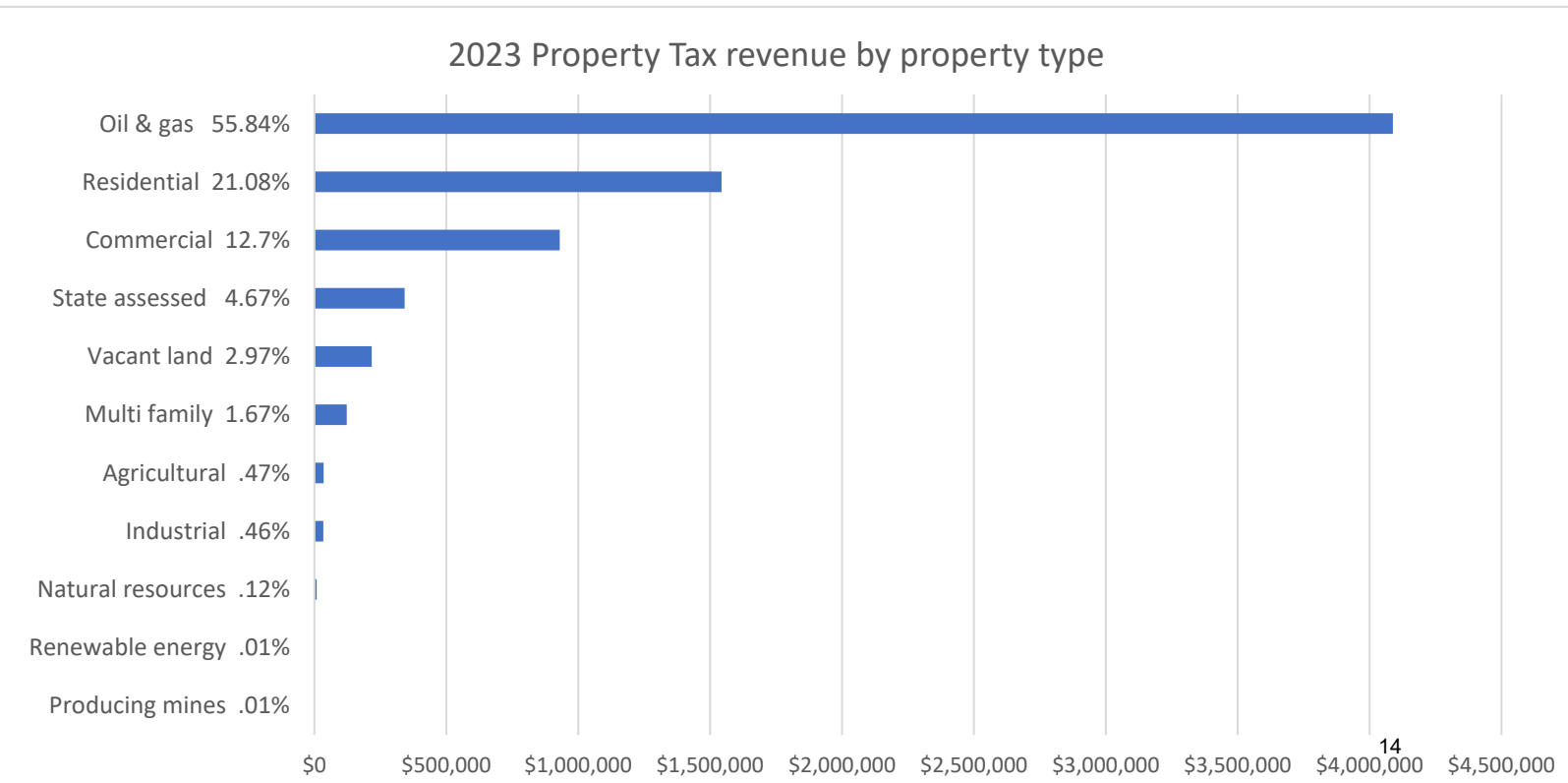
Proposition HH projected impact on residential property tax in 2024

		Property value reduction	Adjusted property value	Assessment rate	Assessed value	Property tax paid on the Library 2.5 mill levy	Increased property tax from 2023	% change in property tax from 2023
Garco median residential property value in 2021 (tax revenue collected in 2022 and 2023)								
\$	433,000	(15,000)	418,000	6.765%	28,278	\$ 71	-	-
Same property valued in 2023 based on 30% appreciation rate (revenue collected in 2024)								
\$	562,900	(50,000) **	512,900	6.700% **	34,364	\$ 86	15	21.52%
\$	562,900	(15,000) ***	547,900	6.765% ***	37,065	\$ 93	22	31.08%

**** if proposition HH passes** Additional residential property tax collected in 2024 over 2023 \$ 332,144

***** if proposition HH fails** Additional residential property tax collected in 2024 over 2023 \$ 479,545

NOTE: For illustration purposes only, actual results will vary



As a result of Colorado Senate Bill 23-303, the November 7, 2023 ballot measure HH reads as follows:

SHALL THE STATE REDUCE PROPERTY TAXES FOR HOMES AND BUSINESSES, INCLUDING EXPANDING PROPERTY TAX RELIEF FOR SENIORS, AND BACKFILL COUNTIES, WATER DISTRICTS, FIRE DISTRICTS, AMBULANCE AND HOSPITAL DISTRICTS, AND OTHER LOCAL GOVERNMENTS AND FUND SCHOOL DISTRICTS BY USING A PORTION OF THE STATE SURPLUS UP TO THE PROPOSITION HH CAP AS DEFINED IN THIS MEASURE?

Colorado Proposition HH, the **Property Tax Changes and Revenue Change Measure**, is on the ballot in Colorado as a legislatively referred state statute on November 7, 2023.

A "**yes**" vote supports making various changes to state property taxes and revenue limits, including:

- reduce property tax rates;
- allow the state to retain and spend revenues that it would otherwise be required to refund to residents under the Colorado Taxpayer's Bill of Rights (TABOR), to give local governments to make up for decreased tax revenues;
- create a limit on local government property tax revenue; and
- create a new cap on state revenue, allowing the state to retain revenue up to the newly created cap.

A "**no**" vote opposes making changes to property taxes and state revenue limits.

Source:

[https://ballotpedia.org/Colorado_Proposition_HH,_Property_Tax_Changes_and_Revenue_Change_Measure_\(2023\)#cite_note-summary-5](https://ballotpedia.org/Colorado_Proposition_HH,_Property_Tax_Changes_and_Revenue_Change_Measure_(2023)#cite_note-summary-5)

The tables below show the proposed property tax assessment rates and valuation reductions under Proposition HH compared to current law without Proposition HH shown in italics. In current law without Proposition HH and under Proposition HH, the assessment rate was set to be 7.15% in 2033 and after.

Source: Colorado Legislative Council Staff Revised Fiscal Note

https://leg.colorado.gov/sites/default/files/documents/2023A/bills/fn/2023a_sb303_r5.pdf

Residential Property Assessment Under SB 23-303

Amounts in italics show changes from current law

Property Tax Year	2023	2024	2025-2032	2033 and later
Owner-Occupied Primary Residence	6.7% after \$50,000 reduction <i>from 6.765% after \$15,000 reduction</i>	6.7% after \$40,000 reduction <i>from 6.976%* for single family, 6.8% for multifamily</i>	6.7% after \$40,000 reduction <i>from 7.15%</i>	7.15% <i>unchanged</i>
Senior Owner-Occupied Primary Residence	6.7% after \$50,000 reduction <i>from 6.765% after \$15,000 reduction</i>	6.7% after \$40,000 reduction <i>from 6.976%* for single family, 6.8% for multifamily</i>	6.7% after \$140,000 reduction <i>from 7.15%</i>	7.15% <i>unchanged</i>
Other Multifamily	6.7% after \$50,000 reduction <i>from 6.765% after \$15,000 reduction</i>	6.7% after \$40,000 reduction <i>from 6.8%</i>	6.7% after \$40,000 reduction <i>from 7.15%</i>	7.15% <i>unchanged</i>
Other Residential	6.7% after \$50,000 reduction <i>from 6.765% after \$15,000 reduction</i>	6.7% after \$40,000 reduction <i>from 6.976%*</i>	6.7% <i>from 7.15%</i>	7.15% <i>unchanged</i>

Nonresidential Real Property Assessment Under SB 23-303

Amounts in italics show changes from current law

Omits producing mines and oil & gas, as these are not affected

Property Tax Year	2023	2024-2026	2027-2028	2029-2030	2031-2032
Lodging and Other Improved Commercial Property	27.85% after \$30,000 reduction <i>from 27.9% after \$30,000 reduction</i>	27.85% <i>from 29%</i>	27.65% <i>from 29%</i>	26.9% <i>from 29%</i>	26.9% or 25.9% ¹ <i>from 29%</i>
Other Commercial, Industrial, Natural Resources, State Assessed	27.85% <i>from 27.9%</i>	27.85% <i>from 29%</i>	27.65% <i>from 29%</i>	26.9% <i>from 29%</i>	26.9% or 25.9% ¹ <i>from 29%</i>
Vacant Land	27.85% <i>from 27.9%</i>	29% <i>unchanged</i>	29% <i>unchanged</i>	29% <i>unchanged</i>	29% <i>unchanged</i>
Agricultural, Renewable Energy Producing Property	26.4% <i>unchanged</i>	26.4% <i>from 29%²</i>	26.4% <i>from 29%</i>	26.4% <i>from 29%</i>	26.4% or 25.9% ¹ <i>from 29%</i>
Renewable Energy Agricultural Land ³	26.4%	21.9%	21.9%	21.9%	21.9%

The following charts depict all revenues received and expenditures made from 1/1/23 through 6/30/23 and are relative to their respective annual budgets (Unaudited).

Total revenues received as of 6/30/23 is \$9,709,003.

Total expenditures made as of 6/30/23 is \$3,793,224.

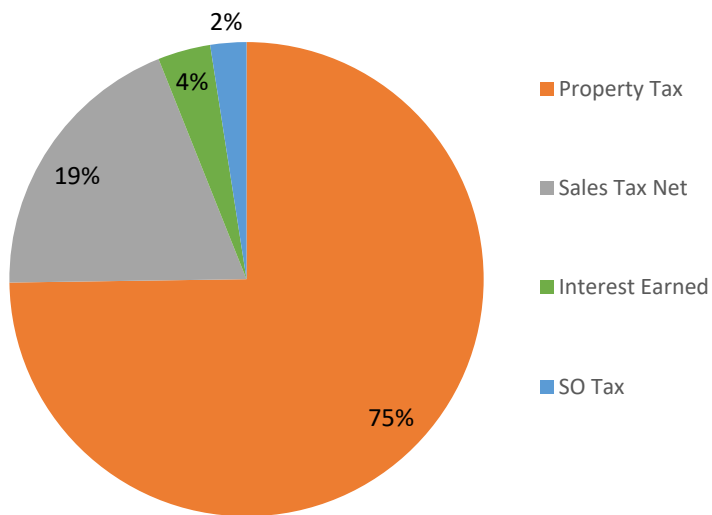
50% of the year has elapsed as of 6/30/23.

84% of budgeted revenue (\$11,545,399) has been received.

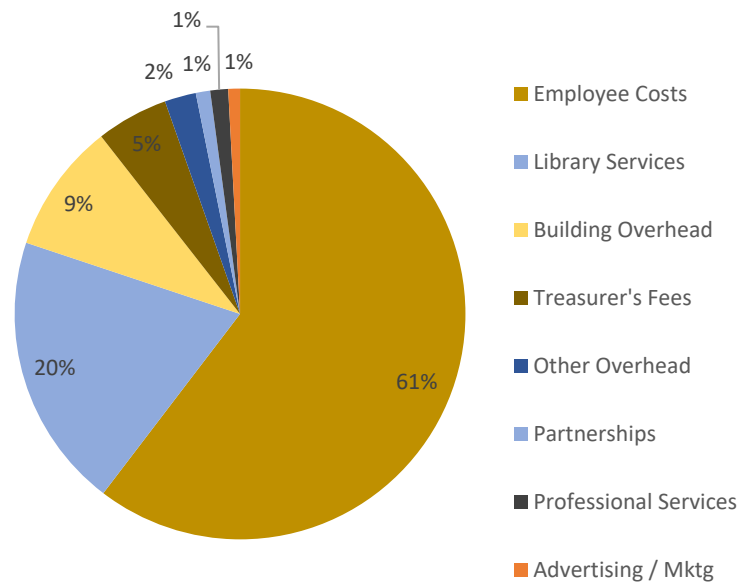
36.68% of budgeted expenditure (\$10,340,129) has been made.

All cash and investment accounts have been reconciled by month end.

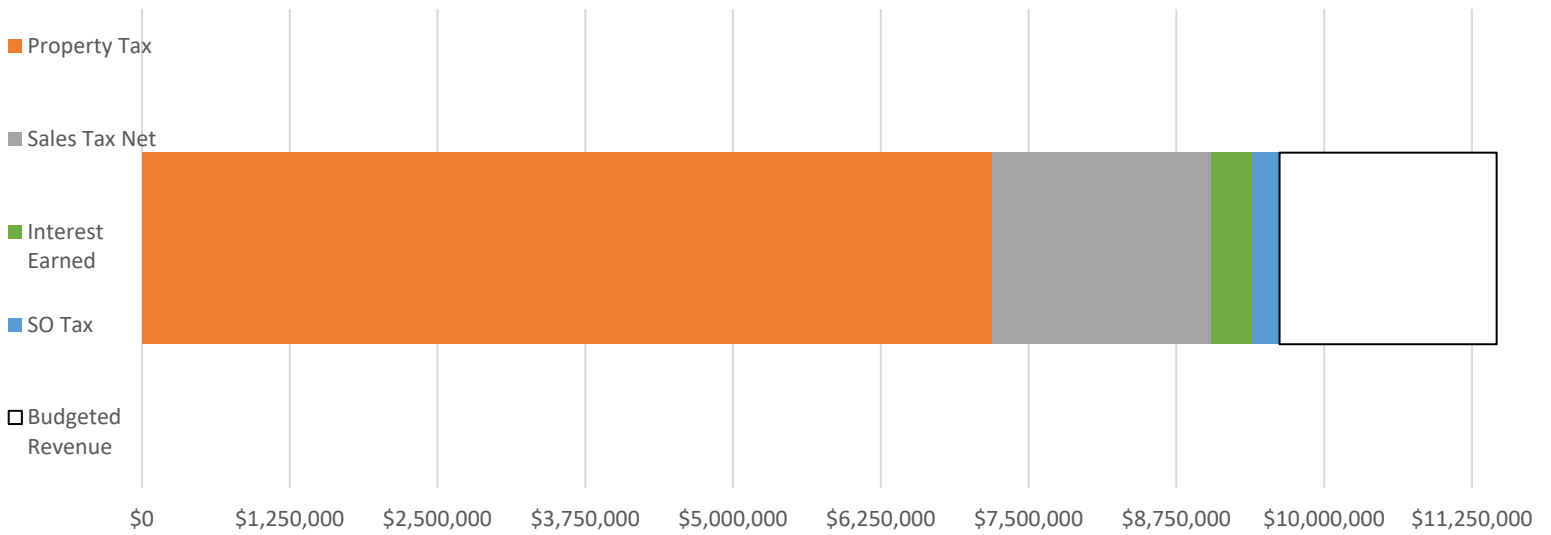
YTD Revenues through 6/30/2023



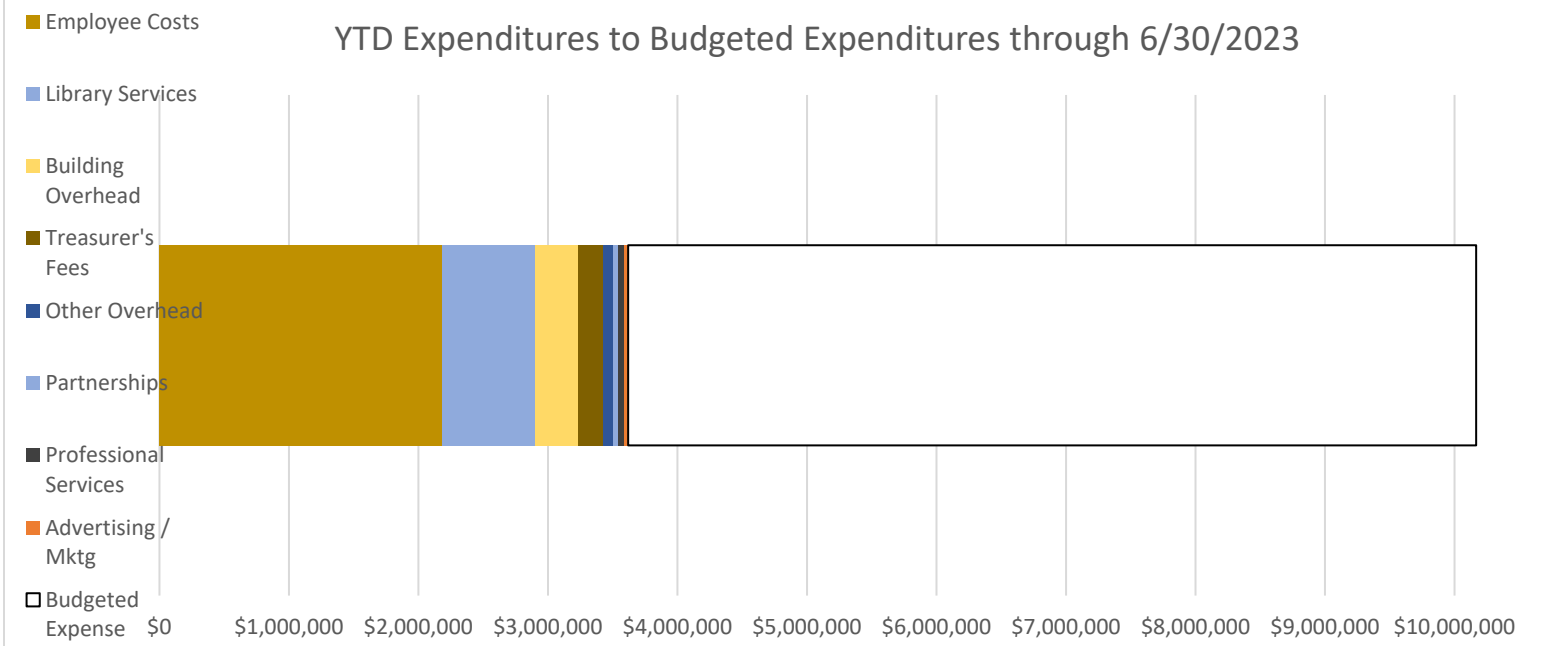
YTD Expenditures through 6/30/2023



YTD Revenues to Budgeted Revenues through 6/30/2023



YTD Expenditures to Budgeted Expenditures through 6/30/2023



Garfield County Public Library District
Profit & Loss Budget vs. Actual (unaudited)
Jan-June 2023

	Jan - June 2023 Actual	Annual Budget	% of Annual Budget	Footnotes	Jan - June 2022 Actual	\$ Increase / (Decrease) in Actual '22 to '23
Income						
40100 · Sales Tax Revenue	1,872,161.92	3,580,000.00	52.3%		1,697,279.74	174,882.18
40102 · Sales Tax Refunds	(26,907.60)	(80,000.00)	33.63%		(77,425.79)	50,518.19
40200 · Property Tax Revenue	7,195,477.46	7,306,045.00	98.49%		5,243,906.46	1,951,571.00
40300 · Specific Ownership Tax Revenue	236,168.70	400,000.00	59.04%		192,864.55	43,304.15
40900 · Interest Earned on Investments	345,860.44	150,000.00	230.57%	1.	28,306.78	317,553.66
41000 · Grants	25,801.81	81,692.00	31.58%		41,848.25	(16,046.44)
41200 · Other Revenue	32,477.30	62,662.00	51.83%		13,746.22	18,731.08
41300 · Solar Rebates	2,474.89	9,000.00	27.5%		3,828.50	(1,353.61)
42000 · Branch Revenues	25,488.53	36,000.00	70.8%		23,319.43	2,169.10
Total Income	9,709,003.45	11,545,399.00	84.09%		7,167,674.14	2,541,329.31
Expense						
50001 · TREASURER'S FEES	186,740.50	224,121.00	83.32%		143,503.63	43,236.87
50005 · DEBT SERVICE	0.00	1,659,800.00	0.0%		0.00	0.00
51000 · EMPLOYEE COSTS	2,185,339.06	4,715,937.00	46.34%		1,660,799.32	524,539.74
52000 · LIBRARY SERVICES	714,738.73	1,357,567.00	52.65%		690,983.04	23,755.69
53000 · PROFESSIONAL SERVICES	46,312.37	146,311.00	31.65%		60,263.18	(13,950.81)
54000 · BUILDING OVERHEAD	337,265.91	866,393.00	38.93%		287,084.83	50,181.08
54500 · BUILDING REFRESH, FURNITURE, IMI	65,553.10	850,000.00	7.71%		20,171.33	45,381.77
55000 · EQUIPMENT	102,759.48	226,396.00	45.39%		20,516.02	82,243.46
56000 · OTHER OVERHEAD	81,541.36	84,825.00	96.13%	2.	71,718.53	9,822.83
57000 · ADVERTISING & MARKETING	30,401.31	131,500.00	23.12%		53,699.81	(23,298.50)
58000 · VEHICLES	5,212.18	18,541.00	28.11%		10,231.72	(5,019.54)
59000 · PARTNERSHIPS	37,360.28	58,738.00	63.6%	3.	23,762.06	13,598.22
Total Expense	3,793,224.28	10,340,129.00	36.68%		3,042,733.47	750,490.81
Net Income	5,915,779.17	1,205,270.00			4,124,940.67	1,790,838.50

Footnotes:

1. The 30 day yield on the ColoTrust account for June was 5.2247%. Up from 1.1707% in June 2022.
2. Annual property and liability insurance paid in January
3. The first 9 months Cooper Commons condo assessments have been paid.

Garfield County Public Library District

Balance Sheet

As of June 30, 2023

	Jun 30, 23
ASSETS	
Current Assets	
Checking/Savings	
10010 · Alpine Bank- Gen(..7072)	2,977,826.75
10050 · Colo Trust - General	16,235,131.78
10055 · C-Safe	55,823.65
10060 · Alpine Bank- Payroll(..8785)	327.98
10070 · Alpine Bank - Flex(..0583)	4,888.76
10210 · Alerus- Flex deposit	544.45
10300 · Petty Cash- Cash drawer fund	1,075.00
11010 · WF-23652000-Annual Interest Pmt	106.81
11050 · WF-23652001-Annual Princ. Pmt	646.77
Total Checking/Savings	19,276,371.95
Other Current Assets	
12050 · Sales tax transfer by Treasurer	426,540.57
12100 · Property tax transfer by Treas	7,311,889.00
12250 · Leases Receivable	414,444.84
Total Other Current Assets	8,152,874.41
Total Current Assets	27,429,246.36
TOTAL ASSETS	27,429,246.36
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	51,094.44
Total Accounts Payable	51,094.44
Credit Cards	
20510 · Alpine Bank Purchase Card	12,872.79
20570 · Fuel Cards - WEX / NJPA	775.16
Total Credit Cards	13,647.95
Other Current Liabilities	
20660 · Grants Payable	545.83
21100 · Other Payroll Payables-	12,320.80
21200 · Payroll Payable-	64,511.00
Total Other Current Liabilities	77,377.63
Total Current Liabilities	142,120.02
Long Term Liabilities	
22000 · Deferred Sales tax Revenue	426,540.57
22100 · Deferred Property Tax Revenue	7,311,889.00
22250 · Deferred inflow - verizon lease	414,444.84
Total Long Term Liabilities	8,152,874.41
Total Liabilities	8,294,994.43
Equity	
30000 · Unassigned Fund Balance	12,862,143.94
30005 · Non-Spendable Fund Balance	36,928.82
30010 · Restricted Fund Balance	319,400.00
Net Income	5,915,779.17
Total Equity	19,134,251.93
TOTAL LIABILITIES & EQUITY	27,429,246.36

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT

SALES TAX COMPARISON REPORT

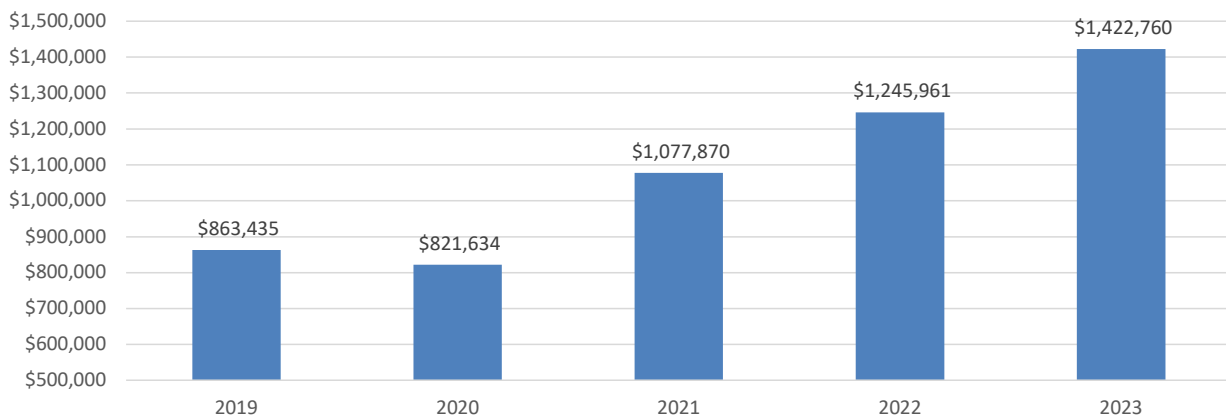
BEFORE REFUND

	2019		2020		2021	% Incr(Decr) from prior yr	2022	% Incr(Decr) from prior yr	2023	% Incr(Decr) from prior yr
January	232,350.29	16.19%	219,964.19	-5.33%	244,593.97	11.20%	287,373.78	17.49%	342,694.36	19.25%
February	201,365.63	-6.18%	211,661.48	5.11%	248,671.50	17.49%	313,756.46	26.17%	334,035.62	6.46%
March	235,241.22	-4.88%	205,882.59	-12.48%	306,107.18	48.68%	363,315.73	18.69%	397,314.64	9.36%
April	221,993.61	0.65%	207,819.08	-6.39%	315,594.36	51.86%	356,926.25	13.10%	371,576.74	4.10%
May	251,876.55	7.70%	252,114.14	0.09%	365,531.99	44.99%	369,020.81	0.95%		#VALUE!
June	271,841.07	3.83%	275,818.52	1.46%	360,421.57	30.67%	416,313.77	15.51%		#VALUE!
July	283,289.61	6.41%	296,171.04	4.55%	358,053.80	20.89%	415,689.44	16.10%		#VALUE!
August	283,746.69	9.51%	282,100.20	-0.58%	325,543.47	15.40%	437,595.12	34.42%		#VALUE!
September	273,911.00	5.58%	308,802.67	12.74%	359,893.69	16.54%	408,790.73	13.59%		#VALUE!
October	268,983.77	10.76%	298,225.56	10.87%	333,716.60	11.90%	392,680.20	17.67%		#VALUE!
November	248,621.68	15.53%	270,897.91	8.96%	312,286.84	15.28%	378,346.49	21.15%		#VALUE!
December	286,039.62	14.79%	321,746.12	12.48%	375,907.52	16.83%	426,540.57	13.47%		#VALUE!
TOTAL	3,059,260.74	6.59%	3,151,203.50	3.01%	3,906,322.49	23.96%	4,566,349.35	16.90%	1,445,621.36	-68.34%

AFTER REFUND

	2019		2020		2021	% Incr(Decr) from prior yr	2022	% Incr(Decr) from prior yr	2023	% Incr(Decr) from prior yr
January	209,576.47	5.38%	219,154.90	4.57%	237,651.31	8.44%	282,424.27	18.84%	335,755.71	18.88%
February	198,821.31	-6.36%	208,449.22	4.84%	225,592.83	8.22%	313,056.99	38.77%	321,339.27	2.65%
March	233,664.43	-4.67%	199,473.40	-14.63%	302,292.48	51.55%	293,864.24	-2.79%	395,859.72	34.71%
April	221,373.23	2.02%	194,556.04	-12.11%	312,333.74	60.54%	356,615.85	14.18%	369,805.64	3.70%
May	236,645.79	1.34%	245,037.26	3.55%	363,341.37	48.28%	357,069.28	-1.73%		#VALUE!
June	270,813.24	3.67%	270,598.88	-0.08%	354,079.99	30.85%	414,125.44	16.96%		#VALUE!
July	281,615.39	6.48%	254,330.79	-9.69%	355,006.45	39.58%	414,876.04	16.86%		#VALUE!
August	283,033.57	9.78%	280,187.96	-1.01%	317,495.97	13.32%	434,258.56	36.78%		#VALUE!
September	273,401.59	6.01%	306,570.32	12.13%	358,127.16	16.82%	408,238.24	13.99%		#VALUE!
October	266,965.89	11.84%	295,679.43	10.76%	332,468.17	12.44%	390,686.93	17.51%		#VALUE!
November	246,816.73	15.47%	262,364.84	6.30%	310,702.80	18.42%	375,740.34	20.93%		#VALUE!
December	277,231.38	11.65%	311,675.86	12.42%	375,476.64	20.47%	425,100.13	13.22%		#VALUE!
TOTAL	2,999,959.02	5.30%	3,048,078.90	1.60%	3,844,568.91	26.13%	4,466,056.31	16.17%	1,422,760.34	-68.14%

5 year Sales Tax(after refund) trend through April of each year



Human Resources Report, July 2023

By Kim Owens, HR Director

Looking ahead to August, we will be doing performance reviews and we have added the District's newly adopted core values of Community, Inclusivity, Trustworthiness, Accountability, and Service.

I am collaborating with other departments regarding staffing and training in the year ahead as we approach budget planning season.

Staff Education and Development update:

In July we are sending two staff to the Research Institute for Public Libraries national conference in Madison, WI. The conference is designed to teach librarians how to best use data for making informed decisions, strategic planning, and more.

Recruiting and Staffing update:

The New Castle Branch officially has a Circulation Coordinator! Brandi Knott has been serving as the interim Circulation Coordinator since early 2023 and she has learned the role very well and is a major asset to the New Castle branch in her new role. We are so pleased to promote her into this well-earned role.

To backfill Brandi's vacated part-time Library Specialist position, we hired our Sub, Stephanie Dungan, who has been with the District for about seven months.

Melissa Wiley is currently acting as the Interim Circulation Coordinator at Rifle and has quickly stepped up to support her branch and her manager – which is precisely what she did every other day as a Library Specialist. We are excited for this internal growth opportunity.

We are accepting applications for the Glenwood Springs Youth Services Coordinator position and will be conducting screening interviews as qualified applications are received. This is a significant position, and its vacancy is noticeable. We are fortunate to have a long-time former staff member stepping in to help with Storytime and summer reading programming.

Staffing Report - Since 6/19/2023:

New Hires: 2

- Branch Manager – Glenwood, 40hrs/week – 7/17/2023
- Library Specialist – Silt, 24hrs/week – 6/29/2023

Promotions/Transfers: 2

- Interim Circulation Coordinator promoted to Regular Circulation Coordinator – New Castle, 40hrs/week – 7/2/2023
- Interim Library Specialist/Sub promoted to Regular, part-time Library Specialist – New Castle, 24hrs/week – 7/10/2023

Vacancies: 7 (openings designated as “on pause” are not included in the vacancy count)

- Youth Services Coordinator – Glenwood, 40hrs/week
- Library Page – Glenwood, 10hrs/week
- 3 Library Pages – Carbondale, 10hrs/week each
- Circulation Coordinator – Rifle, 40hrs/week
- Accountant – Support Services, 40hrs/week
- Library Page – Parachute, 10hrs/week – *On pause*
- Library Page – Silt, 10hrs/week – *On pause*

Departures: 2

- Library Page – Carbondale, 10hrs/week – 6/28/2023
- Accounting Technician – Support Services, 24hrs/week – 7/11/2023

Additional Staffing Information:

Headcount as of 07/17/2023:

- 72 total staff members (does not include subs)
- 40 benefit-eligible staff (32 - 40 hours per week); 31 staff with less than 32 hours per week
- 56.00 FTE

Staff Stats by Location – 07/17/2023					
<u>Location</u>	<u>FTE</u>	<u>Total Staff Count</u>	<u>Scheduled Staff Hours per Week</u> <i>(total of all staff)</i>	<u>Count of Benefit Eligible Staff (over 32 hours)</u>	<u>Count of Staff not eligible for Benefits (under 32 hours)</u>
Carbondale	7.4	9	296	5	4
Glenwood	6.30	9	252	4	5
New Castle	6.9	10	276	4	6
Silt	6.9	9	276	4	4
Rifle	7.55	11	302	5	6
Parachute	6.65	9	266	4	5
Support Services	14.3	15	572	14	1
Grand Total	56.00	72	2240	40	31

Branch Libraries Report, August 2023

Nancy Barnes, Branch Libraries Director

Branch Initiatives

Branch libraries are embracing the district's goal of increasing circulation by 20% through a variety of tried-and-true methods and creative ways. New display furniture in Glenwood now requires entering library patrons to walk directly past new fiction and non-fiction books. Carbondale Library began circulating themed picture book bundles to great success. Their "cats" themed bundle being the most popular of all. Earlier in the year, Silt Library integrated its Spanish language collection into the beginning of each library collection area and has, as a result, seen its Spanish language circulation increase by a whopping 94%.

Program Success

Summer Reading participation continues to be strong across the district. Carbondale surpassed its goal of signing up 650 people. Rifle surpassed 720 sign-ups and Glenwood increased their sign-ups by more than 100 more over last year.

Successful summer reading programs include strong attendance at Parachute's All Kids Yoga and the Hiroya Tsukamoto concert, an energetic group of twentysomethings at Glenwood's Latin Dance Workshop, and Silt's all-ages Summer Fun family program. More than 30 attendees joined Silt Library staff for an arts and crafts program. Local cozy mystery author Trena Redding drew fifteen attendees to her book presentation in New Castle. She fielded questions about the writing and publishing process from budding teen writers. Twelve teens participated in New Castle's Teen Virtual World program.

Silt staff member Natasha has been successful in reaching Spanish-speaking families this summer by providing bilingual programming and outreach.

Community Outreach

Carbondale staff members Rae and Trary provided outreach at Carbondale's First Friday celebration and spoke to over 100 people. They also signed up ten new library patrons and signed up several patrons for the Summer Reading Challenge.

Rifle's Youth Services Coordinator, Karina, provides weekly library outreach at the RE2 Summer Boost Camp and the local Meal Monkey distribution sites. She has signed up students at the summer camp and continues to visit once per week to collect reading logs and distribute reading rewards. The summer camp group attends the weekly youth summer reading program as well. The Meal Monkey Cottonwood Park distribution site has a group of kids that look forward to seeing Karina and come running whenever they see her car pull up. Many of these kids have barriers that prevent them from visiting the library, and it has been very rewarding to bring the library to them. Rifle staff are working on ways to continue this outreach beyond the summer.

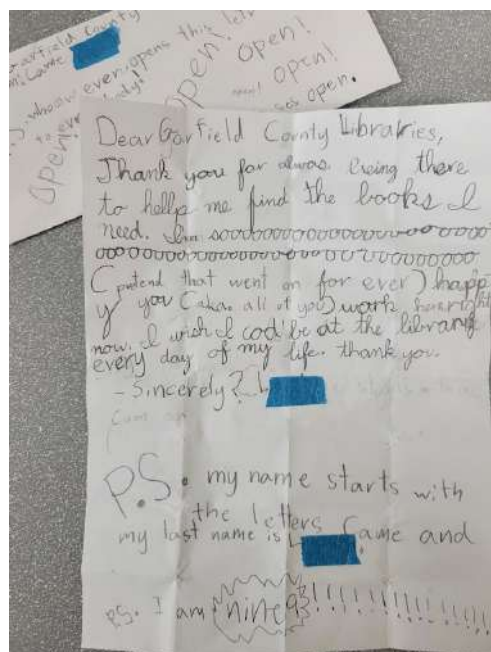
Glenwood staff member Rebecca signed up new library patrons and staffed a library information booth at the Latino Conservation Week celebration with Defiende Nuestra Tierra and Wilderness Workshop.

Parachute staff have planned outreach events for the remainder of the summer including the Monday evening Parachute farmer's markets and the "Movie Under the Stars" event at the Parachute Recreation center. New Castle library staff are also providing outreach at the weekly Thursday evening New Castle Community Market.

Parachute staff attended Love's Travel Stop ribbon cutting and received a \$2,000 donation to be spent at the library's discretion. Staff are proposing creative ways for these funds to make an impact on the Parachute community.

Stories of Impact

from Carbondale Branch Library: a young patron expressed their gratitude and love for their local library through the following note:



from Silt Branch Library: An out-of-town visitor who was using the library's public access computers told staff, "This is an awesome library, it is so nice and colorful, you have things for people to do in every nook and cranny, and you were very helpful. One of the best libraries and I am kind of a library snob. Kudos to you and the rest of the library staff."

More than 100 hours of volunteer service have been donated to the Silt Library this summer.

Silt's community puzzle brought patrons of all ages together to help complete their community's shared puzzle.



Staffing

Rifle branch library recently promoted Melissa Wiley to Interim Circulation Coordinator, Maria Gayton to full-time Interim Library Specialist, and Andres Garay to Library Specialist II. Sierra Reyelts is the newest Rifle staff member after being a teen volunteer for years. She is currently working towards her MLIS degree.

New Glenwood Springs branch manager Abraham Korah joined the Glenwood team on July 17th. Interviews are currently underway to fill the vacant Glenwood Youth Services Coordinator position.

Stephanie Dunn joined the New Castle library team as a part-time Library Specialist.

Circulation and Collections Report, July 2023

Jenn Cook, Technical Services Director

Computer Replacement Cycle:

The bulk of both our public and staff computer inventory was purchased in 2019-2020 following our commitments to the taxpayers through the 2019 ballot measure 6A and our strategic plan. A standard business replacement cycle for computers is 3-5 years. We have been working with Marmot to develop a realistic computer replacement cycle that distributes the costs more evenly across the next few years proactively rather than waiting until cybersecurity, productivity, and repair issues begin to plague older machines. With this plan, we will strive to maintain a replacement schedule of approximately 50 computers across the district per year.

Trend Watch: AI

There is no denying that Artificial Intelligence is having a significant impact on everyday knowledge work, including that of librarianship, and it will be important for libraries to develop a strategic response to AI. The District has long investigated the possibility of developing a chat reference service operated by our own personnel, but the logistics of staffing this service adequately have hindered the project, so we are actively investigating a library-curated AI tool as a potential 24/7 chat reference service. This is an experimental pilot that will be thoroughly tested and evaluated.

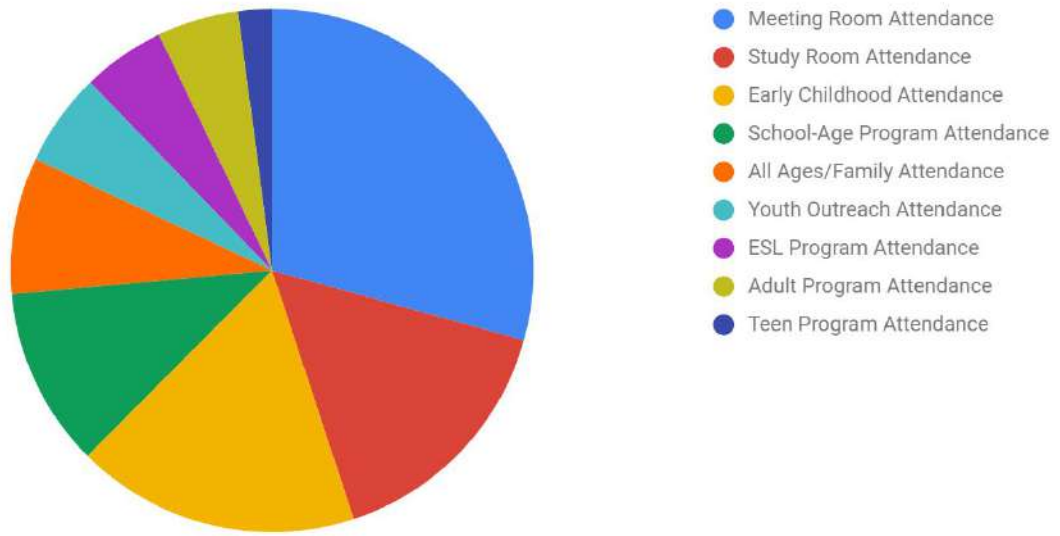
Voice-recorded Overdue/Hold pickup notices:

An overall goal the District has been working towards is freeing up library staff from routine tasks to focus on other more useful and interesting work, leading to improved efficiency and productivity. One way we have identified is to move away from making phone calls and sending mailings for overdue and hold pickup notices. This activity takes up a lot of staff time that could be put to better use elsewhere in the Library. We will soon be expanding our Shoutbomb service, which is currently used to send text messages to patrons who opt-in, to include auto-generated phone messages for patrons who do not have email or text messages set up on their accounts. We are working to train staff on procedural changes related to Shoutbomb Voice messages and to determine what communication we need to get out to patrons in advance of the change.

Patron Use Statistics:

When we look at the attendance numbers for the different types of services our libraries provide, as shown in the following graph, it tells us interesting stories about why people come to our branches. Nearly 50% of the visits to our libraries are to use our meeting rooms and study rooms! We are currently working towards making it easier for people to reserve meeting and study room space through a self-service reservation system on our website. Another nearly 40% of visits are for early childhood, school-age, and family programming. One purpose of Summer Reading is to engage the whole community with events and activities, which often results in increased traffic and promotes the library as a community hub.

Patron Services



Marketing report, July 2023

James Larson, Communications and Marketing Director

July Recap

July was a month of support for the continuing Summer Reading Challenge with promotion. The new self-check systems and Guadalajara books were introduced in the newsletter.

Planning for our 2023 Events Summit has been finalized for August 10. This is a full-day, open house gathering of District staff to discuss programming and procedures as to what works and what does not work; branch capacity for programs; new programming ideas, and more.

Also, based on our reports to the state, our annual report for 2022 is now complete and posted on the website for anyone to see in the spirit of transparency.

<https://www.gcpld.org/about-us/annual-reports>

Our new website is rapidly taking shape and hopefully will debut in the next month or so. New features include an online reservation system for meeting rooms, study rooms, etc., and improved programming and events listing and calendar.

New sign for New Castle- larger sign to replace the rather small previous sign that was not very noticeable.



Social media analytics

Followers:

Facebook – 3,849

Instagram – 1,477 (60 new followers)

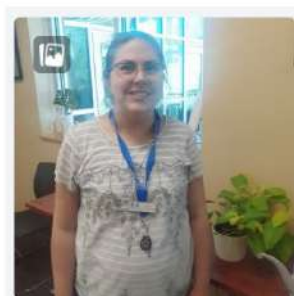
Email Newsletter – 16,317 (email list grew by over 2,000 new subscribers)

Facebook Reach* 14,189 (up 37% from last month)

Instagram reach: 503 (down 3%)

* Reach = The number of people who saw any content from your Page or about your Page, including posts, stories, ads, social information from people who interact with your Page and more.

Top 5 Facebook Posts:



Boost post

Please take a moment to welcome one of our newest team members, Sierra R...

July 18, 2023 at 12:00 PM

ID: 680245884141670

Interactions

198 reactions

16 comments

1 share



Boost post

Latin Dance Workshops Mezcla Socials Dance will teach adults the nuances a...

July 13, 2023 at 6:00 PM

ID: 677124314453827

Interactions

47 reactions

9 comments

17 shares



Boost post

Discovery Cafe Partner and Community Appreciation Luncheon in the plaza o...

June 23, 2023 at 7:45 PM

ID: 664218872411038

Interactions

61 reactions

2 comments

1 share



Boost post

Lots of laughter and music last week at our Silt Branch for the ukelele class ta...

July 3, 2023 at 6:00 PM

ID: 670708828428709

Interactions

92 reactions

11 comments

2 shares



Boost post

Tai Chi in New Castle

July 5, 2023 at 7:00 PM

ID: 672225148277077

Interactions

104 reactions

1 comment

1 share

Top 5 Instagram Posts:



Boost post

Several staff members, including Jamie, our Exec. Dir. attended the Americal ...

July 7, 2023 at 6:30 PM

ID: 18063685697404327

Interactions

45 likes

2 comments



Boost post

New outdoor sign at our New Castle Branch! The previous one was so small a...

July 15, 2023 at 10:00 AM

ID: 18009241159774827

Interactions

26 likes

1 comment



Boost post

This is why we love our jobs... support from the kids

July 8, 2023 at 10:00 AM

ID: 17943103490557710

Interactions

19 likes

0 comments



Boost post

Please take a moment to welcome one of our newest team members, Sierra R...

July 18, 2023 at 10:00 AM

ID: 18373603390027020

Interactions

16 likes

1 comment



Boost post

More entertaining photos of the Salida Circus seen here in New Castle, Salida...

June 24, 2023 at 3:00 PM

ID: 18077593291372083

Interactions

15 likes

0 comments

In the News

Thursday, July 6, 2023



Carbondale Branch Library

Pint Size Polkas

Tuesday, July 18 11:00 am at Carbondale Branch Library

Mike Schneider's music will have people of all ages singing, clapping, and dancing along to songs. This event, however, is so much more than music. It's magic, comedy, and education rolled into one fluid, high-energy musical package guaranteed to bring a smile to the faces of young and old alike!

This is part of the Summer Reading Challenge for children. It's free and open for all to participate.



Storytime every Thursday

Thursdays 10:30 am at Carbondale Branch Library

Children (0-5 years old) and their accompanying adults are invited to the library every week for stories, songs, and new friends!

[Learn More](#)

Love's Travel Stop now open in Parachute

News [FOLLOW NEWS](#) | Jul 4, 2023



Staff Report [FOLLOW](#)



La nueva ubicación de Love's en Parachute.

Travis Elliott/Courtesy

Finishing touches have been made and a new Love's Travel Stop is now open in Garfield County, a news release states.

Opening its doors on Thursday just off the main Interstate 70 exit at East Cardinal Way in Parachute, the new Love's includes 50 truck and 65 car parking spaces and has added 45 jobs in Parachute.

"Love's is excited to expand its Highway Hospitality to a 16th location in Colorado," Love's President Shane Wharto said in the release. "In Parachute, we're adding another safe, clean space where travelers can experience great customer service in a friendly environment with a staff that will get them back on the road quickly."

The more than 14,000 square foot location also includes a new McDonald's, Chester's Chicken, five showers, laundry facility and more.

Love's originally proposed building this new location in 2020 and expected to complete construction by December 2022; however, construction completion got pushed until Spring and summer 2023.

In honor of the grand opening, Love's is donating \$2,000 to the Parachute Branch Library, the release states.

The location is open 24 hours, seven days a week.

All amenities include:

- More than 14,000 square feet
- Chester's Chicken and McDonald's
- 50 truck parking spaces
- 65 car parking spaces
- Eight RV parking spaces
- Seven diesel bays
- Five showers
- Laundry facilities
- CAT scale
- RV dump
- Bean-to-cup gourmet coffee
- Brand-name snacks
- Fresh Kitchen concept
- Mobile to Go Zone with the latest GPS, headsets and smartphone accessories

Advertisement

V2 at 100 and 1000 6.10.2023



LATIN DANCE WORKSHOPS

TALLERES DE BAILE LATINO

Mezcla Socials Dance will teach adults the nuances and joys of partner dance to the rhythms of Salsa, Bachata, Merengue, and more. We'll play games, practice drills, and find our confidence on the dance floor together. No partner or experience necessary.

Mezcla Socials Dance enseñará a los adultos los matices y la alegría del baile en pareja al ritmo de salsa, bachata, merengue y más. Juguemos, practicaremos ejercicios y encontraremos nuestra confianza en la pista de baile juntos. No requiere pareja ni experiencia.

7/11/23 • 6 PM • PARACHUTE
7/18/23 • 6 PM • GLENWOOD SPRINGS
7/19/23 • 6 PM • NEW CASTLE
7/20/23 • 6 PM • SILT
7/21/23 • 6 PM • RIFLE
7/22/23 • 2 PM • CARBONDALE

Visit www.gcpld.org/summer-reading for more information.

FREE! All Together Now Find Your STORY Garfield County LIBRARIES

Events June 2023

Alex Garcia-Bernal, Education & Events Manager

Special Events:

June was the start of our All Together Now Summer Reading Challenge 2023! Each branch had a representative in the planning team and our Summer Reading Challenge got off to a record setting start! We are hosting special presentations for kids weekly and some for teens and adults. All branches hosted a Summer Reading Kickoff Party on June 2nd or June 3rd.

The Special Presentations for Kids and Families for the month of June for Summer Reading are as follows:

Magician Amazing Dave Elstun - Week of June 5th
Science with Professor Proton - Week of June 12th
Salida Circus - Week of June 19th
Tap Dance Workshop with Mr. Tap Williams - Week of June 26th

The Parachute Library hosted a passive Stuffed Animal Sleepover program from June 1st to June 7th. The Silt library hosted a combination of passive and active Summer Reading Fun programs on Mondays, Tuesdays, Thursdays, and Fridays. These were Maker Space, Crafting, Gaming, and Film Showing programs throughout the month. The Silt library hosted their Spanish language Story Time, Cuentos en Español weekly on Mondays. The Rifle library participated in a partnered picnic event with Discovery Cafe on Wednesday June 21st.

Partnered Children Events:

The Rifle library hosted the Great Expectations parent support group weekly on Tuesdays. The Carbondale library hosted their Coding Club with the Aspen Science Center on Thursday August 8th. The Rifle library also hosted their Cup with A Pup story time with the Rifle PD Canine Unit on Wednesday June 14th. The Carbondale library hosted their Paws To Read story time program on Tuesday June 20th.

Library Children Events:

Storytime at all branches continued as usual for the month of June. The Rifle library hosted their Preschool Playgroup weekly on Wednesdays. The Glenwood Springs and New Castle libraries hosted their Get Your Wiggles Out program weekly on Thursdays. The Carbondale and Silt branches hosted their weekly Get Your Wiggles Out and Shake Your Sillies Out programs weekly on Fridays. The Rifle and New Castle branches hosted their afterschool SPARK programs weekly on Fridays. Silt hosted their afterschool Full Steam Ahead program weekly on Fridays. The Carbondale library hosted their weekly after school program C-Lab on Wednesdays. The Parachute library hosted their after-school Monday Madness program weekly on Mondays. The Carbondale library began their weekly kids Ukulele class on Tuesday June 20th.

Teen/Tween Events:

Rifle hosted their Teen Tech Club on Friday June 2nd, their Fantastic Friday's program weekly on Fridays and their Anime Club weekly on Saturdays. Silt hosted their Teen Gaming Club, Game On and New Castle their NC Gamers weekly on Fridays. The Carbondale library hosted their Creator Club on Friday June 9th and Friday June 23rd. The Silt library hosted a Teen VR

World workshop on Tuesday June 13th. The Glenwood library hosted their Dungeons and Dragons game club on Saturday June 17th. The Carbondale library hosted their Star Mountain science workshop on Monday June 19th. The Parachute library hosted their monthly Teen Gamers Club on Saturday June 24th. The New Castle library hosted their tween Pokémon Club on Saturday June 24th.

Family Events:

The Parachute library hosted their weekly Piece It Together family puzzle club on Sundays. The Silt library hosted their bilingual Loteria family game night on Thursday June 8th. The Parachute library hosted their Homeschool Advisory Group on Friday June 9th. The New Castle library hosted a film showing of Screenagers, a documentary focused on the health considerations on screen time exposure for kids and teens on Monday June 12th.

Book Clubs:

The Parachute library hosted their monthly Food for Thought Cookbook Club on Thursday June 8th and their monthly Western Colorado Book Club on Tuesday June 13th. The Glenwood Library hosted their Spanish Book Club, Entre Las Paginas on Saturday June 10th. They also hosted their Glenwood High School Book Club at the school on Monday June 12th and Monday June 26th. The Carbondale library hosted their Third Thursday Book Club on Thursday June 15th and their GSA Book Club on Friday June 16th. The New Castle library hosted the monthly virtual Spanish language book club, Entre Las Paginas Virtuales on Saturday June 24th. The Parachute library hosted their monthly Teen Book Club on Monday June 26th.

Partnered Adult Events:

The Glenwood Springs Library hosted the memoir writing group, Your Story, Your Life on Fridays June 2nd, and June 16th. The Rifle library hosted their Snacks and Facts presentation with Grand River Health on Monday June 19th.

Adults Arts and Crafts:

The Parachute library hosted their Crochet Club on Saturday June 3rd. The New Castle library hosted their Seasonal Wreath Club weekly on Mondays. They also hosted their weekly Tai Chi class on Mondays. The Carbondale library hosted their In Stitches knitting club weekly on Mondays. They also hosted their monthly Art Journaling program on Friday June 16th. The Rifle library hosted their monthly Crafter Circle on Saturday June 17th. The Silt library hosted their Crafty Saturday program on Saturday June 17th. The Silt library began their weekly adult Ukulele class on Tuesday June 20th.

Adult Education Events:

The New Castle library hosted their Spanish Language Computer Classes weekly on Fridays. The Rifle library hosted their Spanish/English Conversation group on Wednesday June 14th and Wednesday June 28th.

Social Events:

The New Castle library hosted a showing of the film, *The Public*, on Wednesday June 14th, Silt and Parachute also hosted the film showing on Thursday June 15th. The Carbondale library hosted a showing of the film, *Reel Rock 17*, on Wednesday June 14th. The Glenwood library hosted their Chess Club on Thursday June 15th. They also hosted their monthly Pride Social program on Friday June 23rd. The New Castle library hosted their New Castle Conversations program on Wednesday June 28th.

Upcoming:

The Carbondale library is currently working on the Human Library project. We are scheduled to host a latter Saturday in January 2024. We are selecting 6-8 human books and run a breakout session style 4-hour program in which participants can interview and converse with the books. We have a general plan to host this program 4 times per year at different branches, based on the pilot program in Carbondale.

The Rifle library is getting ready to welcome Matt Willey from The Good of the Hive, who will be painting a bee pollination mural in the patio area from August 7 to September 7, 2023. A reception event is planned for September 9th. The Rifle library is also preparing for our annual Hispanic Heritage Celebration event on Sunday September 24th.

The Silt library is beginning plans for a Native American Heritage event set for Saturday November 18th.

Facilities Board Report

Jon Medrano, Facilities Manager

The Facilities Department oversaw a number of projects and repairs. The following are worthy mentions from the Facilities Department from the month of July.

District Video Surveillance Project - UPDATE

The Facilities Manager has been working with the installation company for the past few weeks and the following libraries have been completed. Parachute, Rifle, Silt, New Castle. Glenwood Springs needs one more camera installed in the lobby elevator with Carbondale waiting to be completed with their cameras. The installation crew will be resuming this project on August 7th with less than a week of work left. The quality of the cameras and the viewing program is very satisfactory and it has been a benefit to the district already.

Backflow Inspections & Fire Sprinkler Systems

A local fire inspection company was scheduled to conduct the annual backflow and sprinkler systems inspection at a few library locations. Rifle, Silt, and New Castle's systems were inspected and all aspects of the equipment passed. Everything is in good working order. The Parachute, Glenwood and Carbondale locations will be scheduled later this fall.

3 Fire Panel Repairs in Glenwood Springs

The Facilities Manager is currently working with a local fire alarm company to correct what is called "loop troubles" on the Glenwood Springs fire alarm panel. These notifications indicate that a line from the panel to a device must be inspected and repaired. It's important to highlight that the fire alarm system is in full operational mode and will go off in any fire emergency. Proceeding with this current fire alarm company the Facilities Manager anticipates that the system will be released from "loop trouble" in a matter of time.

Parachute & New Castle Remodel - UPDATE

The planning committee for this project reviewed the plans recently during a virtual meeting and tightened up key areas. The library space planner presented a detailed cad file schematic of both locations. The committee is nearing the end of this planning phase with the next steps being going through the bid process to confirm a general contractor for the major construction aspects of the project. This large capital-building project is very exciting and the district is looking forward to seeing how these thought-through changes will benefit the community.

Rifle Library RTU-2 Repair

The Facilities Manager is working with our contracted company to install a new controller for the Rifle Library's RTU-2 (rooftop unit). This large HVAC piece of equipment serves the 2nd floor with heating and cooling. The unit is currently in bypass mode and operating with the building's automated system. The work order has been received and the controller will be scheduled for installation. The Facilities

Manager would very much like to thank our local HVAC technician for their quick investigation of the issue.

Bat House Installation at the Silt Branch Library

The Facilities Technician took the month of June to install a bat house, an educational project for the Silt Library and its community. It is installed on the southwest corner of the property with the front of the house facing south. It will take a matter of time, but eventually area bats will reside inside. This project was presented by the Silt Library's Youth Specialist with inspiration from a local wilderness organization.